

MYLES REIF PERFORMING ARTS CENTER

FACILITIES INFORMATION

MYLES REIF PERFORMING ARTS CENTER
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MYLES REIF PERFORMING ARTS CENTER
General Information

Administrative/Box Office..... (218) 327-5780
 Fax Line..... (218) 327-5798
Dance Office..... (218) 327-5858

Administrative Staff:

David Marty, Reif Council President..... (218) 327-5783
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Jeremy Dewey, Development Director..... (218) 327-5784
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Katie Benes, Marketing/Publicity..... (218) 327-5756
 e-mail.....katie@reifcenter.org

Pat Hoff, Bookkeeper..... (218) 327-5785
 e-mail.....pat@reifcenter.org

Patti Hadersbeck, Box Office Manager..... (218) 327-5780
 e-mail.....arts@reifcenter.org

Production Staff:

John Miller, Technical Director..... (218) 327-5786
 Cell phone..... (218) 259-8216
 e-mail.....john@reifcenter.org

Dance Staff:

Daniel Blake, Ballet Director..... (218) 327-5740
 e-mail.....daniel@reifcenter.org
Katie Smith, Tap and Jazz Director..... (218)327-5858
 e-mail.....dance@reifcenter.org

Julie Blake, Ballet Instructor
Christina Anderson, Modern Instructor
Raeanne Meininger, Fundamentals Instructor

Community Information:

Good information on area dining, lodging and attractions at www.visitgrandrapids.com.

MYLES REIF PERFORMING ARTS CENTER
Location Information

Arrival:

The Reif Center is located off of Hwy. #38 North.

There are two major highways that connect in Grand Rapids - #169 N-S, #2 E-W.

From Hwy. #169 (Minneapolis, St. Cloud)

Take Hwy. #169 into Grand Rapids (it is also labeled Pokegama Ave.) Cross the Mississippi River Bridge, use left lane to Jct. of Hwy #2. Turn left onto Hwy. #2, use right lane. After three blocks turn right onto Hwy. #38 North. After twelve blocks (one block past stoplight) turn left onto 16th St. (sign for Reif Center & IRA Arena.) At the end of 16th St. it will jog left and become Conifer Drive, continue straight on for the Reif Center. Look for the white garage door with Reif logo, this is your load in door.

From Hwy. #2 East (Duluth)

Take Hwy. #2 into Grand Rapids. Once past junction of Hwy. #169, use right lane. Three blocks after Jct. with #169 turn right onto Hwy. #38 North. After twelve blocks (one block past stoplight) turn left onto 16th St. (sign for Reif Center & IRA Arena.) At the end of 16th St. it will jog left and become Conifer Drive, continue straight on for the Reif Center. Look for the white garage door with Reif logo, this is your load in door.

Loading Dock:

The Loading dock is directly behind the Stage House in the scene shop area, check with TD about available space for storage in the scene shop.

- Located at the rear of the theatre
- It has a straight line approach from adjoining parking lot
- Only one Semi/Truck/vehicle can unload at a time
- Loading dock is GROUND LEVEL - No Ramps available
- Clearance: 9'10" x 10'
- Distance from stage: 25'

Parking:

- Trucks can remain parked in loading dock drive

MYLES REIF PERFORMING ARTS CENTER
Performing Space Information

Website:

Pictures of our facility are located on our web site at www.reifcenter.org.

House:

Continental Seating Arrangement with Four Entrances/Exits on each side.

615 Permanent Seats

30 Removable chairs in back row

645 Total Seats

Stage:

Proscenium with Apron and covered Orchestra Pit

Width: 80' from wall to wall (Fly rail located Stage Left)

Depth: 35' from Plaster line to back wall, 53' from front of Apron to back wall

Proscenium Height: 17'-0"

Width: 48'-0"

Grand Drape Set at: 41'-0"

Wing Space Stage Right 16' - 0" Proscenium Opening to Wall

Wing Space Stage Left 13' - 0" Proscenium Opening to Fly Rail

Apron: 20' from Plaster Line to front of stage. (8' to orchestra pit edge)

Down Stage Center Width - 24'-0"

Stage Floor:

- Floor is soft Northern white pine, painted black, laid over sleepers, suitable for dance
 - Only theatrically approved gaff, glow, or spike tape may be used to mark floor
- *Note - The Reif Center has a Marley floor available for use. See Performing Space Equipment.

Stage Crew:

Reif Center Stage/Technical Crew is comprised of local High School students and community members, skill level varies as the technical crew availability changes frequently.

MYLES REIF PERFORMING ARTS CENTER

Performing Space Information

Theatre/House Regulations:

Due to the fact that the Reif Center is on local school district property, and is physically a part of the Grand Rapids High School Facility, there are some regulations that we ask all event personnel to follow:

- The Reif Center is a clean air & tobacco free area, no smoking is allowed
- No alcohol is allowed in the facility or on site
- No firearms allowed in the facility or on site
- No food or beverages are allowed in theatre or house (water allowed for performers on stage in approved water bottles)

Dressing Rooms:

- Located Stage Right.
- Two group/chorus style rooms, one each designated Men's/Women's
Each can handle 8 - 10 performers
- One Green Room/dressing room with 2 make-up stations, sink, dining table, couch and chair, can be used as green room or star dressing room
- Each group dressing room contains: sink, counter, mirror, showers, toilets
- Separate make-up counter w/mirrors & lights (10 stations) just outside group dressing rooms
- Rolling clothing racks available

Fire & Special Effects Regulations:

- Fire sensors are heat activated, Facility is rigged with sprinklers
- No open flame is allowed in theatre, scene shop, make-up areas
- All special effects are to be cleared with Reif Center TD at least 7-10 days prior to event - includes smoke/fog, flash/smoke pot, strobe lights or other controlled devices
- Drops and other theatrical materials are to be flame-treated

Wireless Equipment:

If you are using wireless communication or controlled equipment for performance or during load in/load out - indicate what type of equipment being used at least 7-10 days prior to arrival with Reif Center TD. Include the following:

- Type of Equipment and use
- Frequency Range/Assignments

MYLES REIF PERFORMING ARTS CENTER
Performing Space Equipment

Rigging:

*Note - The Reif Center fly tower is only 30', most curtains and scenery will not trim out of view.

- Fly rail is located on Stage Left
- 25 Counterweight line sets - single purchase w/hemp rope and locking brakes
- Battens are hung from ceiling I-beams, there is no grid
- Loading Gallery is at Stage Left, 23'-0" above stage floor reached by spiral stairs

Batten Length:	54'-0"
Pipe Diameter	2"
Arbor Size:	6'-0"
Weight Capacity:	1000 lbs. per line
Highest Pipe Trim:	28'-6"
Lowest Pipe Trim:	4'-8"
Available Stage Weight:	4500 lbs. (in 20 lb steel weights)

*Consult the line schedule for further information on hanging goods, generally there are 6-8 open lines available for hanging scenery.

Production Communications:

- 2-channel Clear-Com headset system control for Control booth, backstage, box office, make-up area and green room
- Seven (7) R Columbia 75B single muff headsets w/ RS-501 belt packs
- Four (4) R Columbia 75B single muff headsets w/ Telex wireless belt packs
- Stage/House monitor feeds program signal to control booth, make-up area, green room and box office

Lighting Control:

- ETC Expression 3
- Dimmers - 72 dual CD 80 AE 2.4Kw modules (144 dimmers - 10 dimmers are dedicated to house lights)
- 1st, 2nd and 3rd electrics consist of Intelligent Raceways with 15 2400k dual dimmers (30 circuits per electric)

Electrical:

Electrical tie-in is at stage right to one 400 amp 3 phase panel and one 60 amp, 3 phase panel. There are also several electrical outlets SR, SL, along the back stage wall, and in the scene shop. There is an additional 200 amp, 3 phase panel available SR. This panel also feeds the back stage outlets, work lights and catwalk lights. It has been used to power sound systems without any noticeable interference problems. (The 60 amp disconnect runs from the 200amp panel as well)

*NOTE: Please indicate to TD 5-7 days prior to arrival at Reif Center if you need to hook-up to electrical power so that an electrician can be notified.

MYLES REIF PERFORMING ARTS CENTER
Performing Space Equipment

Electrics & Hanging Positions:

- There are 217 - 20 amp circuits available
- All plugs/connectors are 3-pin twist-lock, NEMA L5-20
- 4 electrics on stage - Electrics #1, #2, #3 have 18" pigtails w/ 30 circuits each.
Electric #4 has five - 3 circuit boxes, primarily used for strip lights.
- 1st, 2nd, and 3rd electrics consist of Intelligent Raceways w/ focus buttons for each circuit
- 4 catwalk front of house positions and over apron, containing various obstructions where the positions join at a common point HR & HL. Main house speakers are hung on the upstage side of Catwalk #2, blocking some areas for lighting.
- 4th Catwalk hang position is 22' from apron edge, 42' from plaster line, 20' above stage
- 3rd Catwalk hang position is 1' from apron edge, 21' from plaster line, 20' above stage
- 2nd Catwalk hang position is 13' from plaster line, 18' above stage
- 1st Catwalk hang position is 2' from plaster line, 18' above stage
- Storage Balcony's House Right & Left and above the booth are enclosed by a railing that is suitable for hanging instruments, and have accessible circuits.
- In addition to Electrics and catwalks; circuits are located in the stage floor, apron alcoves and trap room.

Lighting Inventory:

• 22	ETC Source 4	6" Ellipsoidal	19*	575 HPL
• 35	ETC Source 4	6" Ellipsoidal	26*	575 HPL
• 24	ETC Source 4	6" Ellipsoidal	36*	575 HPL
• 10	ETC Source 4	6" Ellipsoidal	50*	575 HPL
• 20	ETC Source 4	Pars	Various	575 HPL
• 30	Altman	6" Fresnel	---	750 watt BTN
• 15	EC	6" Fresnel	---	750 watt BTN
• 4	Altman	4 Cell Sky Cyc	---	1200 watt
• 8	--	Striplights	6' - 4 cir.	300 watt
• 2	Ultra Arc	Followspot (Short Throw)		350 Marc
• 2	ETC	50 degree lens barrels		
• 1	ETC	26 degree lens barrels		
• 25	Altman	6" 4-way barndoors		
• 10	Altman	6" Tophats		
• 20	ETC	Pattern Holders (Size B)		
• 12	--	18" Side Arms		
• 10	--	10' Booms w/ bases		

MYLES REIF PERFORMING ARTS CENTER

Performing Space Equipment

Sound:

- Located in control booth at the rear of the house, enclosed with sliding/removable windows
- 2 12 channel Mic snakes are run to the stage, one each SR and SL
- Speaker jack's located on stage, house, balcony's, catwalks and above the control booth

House Mixing Board:

- 32 channel Soundcraft Series 2

Speakers:

- | | | |
|-----|------------------------|--|
| • 2 | Renkus-Heinze clusters | Hung from #2 Catwalk |
| • 2 | Subwoofers | Upper Side Alcoves |
| • 4 | Yamaha Sm 15III | Portable for use as stage reinforcement/monitors |
| • 2 | Yamaha Sm 15IV | Portable for use as stage reinforcement/monitors |
| • 2 | JBL MP 415 | Portable for use as stage reinforcement/monitors |

Playback/Record Equipment:

- 1 Tascam Duel sync. Play/Rec Cassette Deck
- 1 Marantz PMD 321 - Single disc CD Player
- 1 Tascam CD-200i – Single disc CD player/Ipod dock

Microphones/Stands:

- 8 Shure Beta 58
- 8 Shure Beta 57
- 4 Crown PCC 160 Boundary units
- 12 Shure wireless microphones
 - 12 Countryman Isomax E6 Earsets
 - 4 Shure Beta 87A handheld wireless mics
 - 2 lavalier mics
- 4 Shure SM 81
- 2 Shure Beta 52A
- 4 Shure Beta 98/S
- 6 Behringer Ultra DI
- 12 Microphone Stands
- 12 Boom arms
- 2 Goose necks
- 6 Atlas table top mike stands

MYLES REIF PERFORMING ARTS CENTER
Performing Space Equipment

Projection Screen:

- Location - hung on rear of #1 Catwalk, just in front of the Grand Drape
- Matte white surface - 20' wide x 17' high
- Remotely controlled from back stage or control booth
- LCD Projector and DVD/VHS player located in control booth

Acoustical Shell:

- 13 Wenger Legacy Towers
 - castored units
 - 6' x 13'11" (canopy at 45 degrees) to 15' (canopy at 90 degrees)
 - Canopy locks at 45, 60, 75, and 90 degrees
 - two line sets of flown Wenger cloud units

Choral Risers:

- 7 Wenger 6' concept II choral risers
 - three tiered
 - angled/curved setup
 - walk surface is carpeted - blue

Band Risers:

- 4' x 8' units – painted black surface w/ folding legs
 - 7 8" high
 - 7 16" high
 - 17 24" high
 - 3 32" high
- 3 stair units for risers
- 1 conductors podium/platform

Pianos:

- 1 9' Steinway Grand Piano w/ concert bench
 - 1 7' Baldwin Grand Piano w/ concert bench
 - 1 4' Upright console piano w/ bench
- *NOTE: Notify TD in advance if you are using a piano, and if you would like it tuned before your performance.

Marley:

- Harlequin Cascade flooring is available for dance productions for use on stage – Marley can be laid to cover an area 13' DS of Plaster Line to 24' US of Plaster Line (nearly to the white cyc)
 - 4 rolls - 52' x 6'6"
 - 2 rolls – cut to fit apron

*NOTE: Notify TD in advance if you would like the marley laid on stage before your groups arrival

MYLES REIF PERFORMING ARTS CENTER
Dance Studio

Dance Studios:

- Three dance studios available on site
- All floors are suspended
- Two studios have marley surface, one with wood surface
- All dance studios have one mirrored wall
- No food or beverages are allowed in studio
- sound system available in all studios